INTRODUCTION

Montrose Regional Library District provides interlibrary loan service in order to enhance and extend the resources available to its users. Each library in the district has the responsibility to develop and maintain a collection designed to meet the needs of its community. Because the libraries cannot acquire every useful resource, Interlibrary Loan supplements local collection development.

STANDARDS

MRLD’s interlibrary loan service conforms to the standards of the Interlibrary Loan Code for the United States, Colorado Interlibrary Loan Best Practices, and Title 17 of the U.S. Code concerning copyright law.

BORROWING

Interlibrary Loan services are available to all MRLD patrons in good standing. The library reserves the right to limit the number of items requested by a single user at one time. Borrowers may request any type of available material through interlibrary loan. Staff should exhaust local resources first before placing an ILL request. MRLD does not charge patrons to place an ILL request. If a fee is required by the lending library, MRLD staff will consult with the patron before placing the request.

Borrowers must request renewals before materials are due; renewals are provided at the discretion of the lending library. Borrowers must honor any use-restrictions by the lending library, such as in-library use only. The loan period is determined by the lending library. Though there is no overdue charge on interlibrary loan materials, the borrower is responsible for lost or damaged items.

The confidentiality of Interlibrary Loan records is protected by Colorado Revised Statutes, 24-90-119, “Privacy of User Records.”

LENDING

The Montrose Regional Library District loans materials as freely as it requests them. Any circulating item may be requested for interlibrary lending, but the library reserves the right to determine what requests will be filled. The Library will respond promptly to requests. Items will be loaned for a standard period and may be renewed at the discretion of the library. Fees for lost or damaged items will be consistent with the Library’s circulation policies.

COLLECTION MANAGEMENT

The Interlibrary Loan department assists with collection management by providing statistics and data on frequently requested materials.