

MONTROSE REGIONAL LIBRARY DISTRICT

GIFT POLICY

ADOPTED 1/20/2010

REVISED 2/17/2011

Gifts of miscellaneous books or other materials are accepted with the understanding that items not added to collections will be disposed of at the discretion of the District. Items not added to the collection will be sold to the Friends of the Library, given to other libraries, or discarded. Any proceeds from such disposal may be used at the discretion of the administration for library improvement.

Gift collections will be accepted only by the Director, with the counsel of the Board of Trustees when appropriate, and with the understanding that such collections may not be kept intact.

Gifts of a more specific nature, such as works of art, furniture, equipment, special collections, and real property, shall be referred to the Director for acceptance in consultation with the appropriate committee of the Board of Trustees. Such gifts are accepted with the understanding that they may be disposed of to meet future library needs. When funds are donated for specific purposes, the amount and nature of the expenditure must be approved in advance.

The Board of Trustees must formally accept restricted or matching gifts and the conditions thereof or take similar action to reject such gifts based upon the Trustees inability to accept the conditions of such. The determination to accept or reject such gifts shall be vested in the Board of Trustees.

All gifts, when accepted, become the property of the Montrose Regional Library District and may not be reclaimed by the donor.